Agenda
Sun Valley PTO – Board Meeting
Wednesday, August 27th 8:30am-10:00am MPR

Board Members Present — Meghan Greenwood, Kristen Roath, Jennifer Spilly, Cyd Kesser, Barbara Ayoubpour, Laura Kiff, Elise Sambrano, Kathy Sweet, Diona Polito-Rubin, Eileen Benson, Toni Postel, Jason Throckmorton, Yvonne Fox, Rebecca Thompson

Others Present — Paul Kesser, Gwen Low, Kristen Jenkins, Liz Felner, Chris ONeil, Rosina Callca, Land Wilson

President Meghan Greenwood called the meeting to order at 8:37am

1. PTO General Business

    a. Welcome/Introductions/Goals and Objectives — Meghan Greenwood
    b. Explanation of Rules of Order and SV PTO Bylaws — Meghan Greenwood
    c. Approval of minutes from last board meeting (6-5-2014). Cyd Kesser moved to apporve, Eileen Benson second. Approved unanimously.

    d. Principal's Report — Julie Harris — professional students are 21st century learners; looks like: uses technology; thinks like: flexible, curious, problem solver; feels like: life long learner, risk taker; sounds like: collaborator, respectful, team player. Working toward paving the path for college & career readiness. Changes: Mondays are spirit days; 3 new teacher staff members; Rosa Gomez half time bi-lingual staff.

    e. Treasurer's Report/Financial Update — Elise Sambrano — See attached materials.
        i. Final budget will be approved Back to School night 9-10-14. That morning's PTO meeting will be to look at budget specifically before night approval meeting.
        ii. The budget will be submitted to all general members prior to 9-9-14. Any questions can be directed to Meghan/Barbara/Elise before the meeting for discussion at morning and evening meetings.
        iii. In very good financial standing due to income exceeding budgeted income from pledge drive and auction last year.

    f. Board Positions and Information
        i. Layout of binders — Barbara Ayoubpour
            1. Spirit is a section added to the binder this year as an overarching concept for the PTO. 2011 getting financial, 2012 enrichment, 2013 community building, 2014 highlighting spirit.
            2. Explanation of other sections in the binder: PTO positions, by-laws, agendas and minutes, parent survey (140 people responded).
            3. Budget section: Discussed the pie chart.
                a. September 12th is the kick off of the pledge drive. The goal is always participation but still asking for $600 per student. Jennifer Spilly is chairing the committee again. Last year $175,000-180,000 (numbers are still be finalized). Goal for this year is $180K
                b. The auction is the other major fundraiser. Cyd Keser is our auction chair this year. Last year $87,000 was raised. Goal for this year is $60K
                c. Explanation of the 2nd pie chart — Expenditures. Majority of spending is enrichment and paper. This year's capital projects will be the chrome books.
                d. Few items missing from binders: ice cream socials and the reimbursement forms. Rebecca reminded and encouraged to use the Sun Valley PTO on-line resources for signup genius and other resources because it archives for next year.
        ii. Open positions (Meghan Greenwood)
            1. 4th Grade Rep
            2. Family Engagement
            3. SELAC School English Learner Advisory Committee
            4. Site Leadership Team
            5. HeadsUp Liason — district foundation to provide enrichment opportunity for all san rafael. trying to raise $350,000 for district. global approach for all of SR, 3-5th grade music, college counseling for HS
            6. Auction Solicitations team
            7. Run for Reading Liason
    g. Survey Results - Julie Harris. The site leadership team looks at the comments.

i. 90% of parents say things are good to excellent.
ii. Things that can be improved included: professional development for staff and gifted programs. . Julie helped explain that Sun Valley teaches to the high, common core is changing the categories of proficient and advanced.
iii. Suggestions included PTO sponsored makers-faire, etc.
iv. Spanish is moving out of the day because of the time during the day and for what it cost. It is not worth the time taken out of the day. It will be offered as a noontime club. There will still be the morning spanish offered through the city.
v. There is still a need to find someone to manage some of our noon-time lunch clubs.
vi. Land Wilson will be starting up Green Team after labor day. They are missing the recycling box (Dixon Ticonderoga). More parent volunteers for composting during lunch.
vii. Other noon-time clubs include: Community Heroes, Garden Club, Sun Valley Singers.
viii. Some of the clubs that have been suggested are: engineering, chess, art.
ix. There is still a need for parents to participate in yard duty.
x. Gwen Low shared the struggle for single moms and/or lower income families to feel connected or how to get involved. Julie shared about trying not to labelled by others. Rebecca emphasized that on the volunteer survey there is a place to indicate wanting to volunteer yet failing to find opportunities for those who don't have a lot of time.

h. Enrichment Changes (Meghan) — There will be a new PE assistant and there is no spanish offered during the school day.

2. PTO/SVS News and Events — Rebecca Thompson

a. Picture Days 8-27, 8-28, 8-29 (make up 9-4) — Is going well.
b. Walk n Roll 9-3
i. In the past parents meet at Andy's and walk to school.
ii. Questions were raised about the functionality of Safe Routes for the bike safety and walking safely. Julie will add guidelines and reminders in her principal's newsletter on Monday.
iii. Bikes are an issue at the drop off section. Parents can be part of the problem too because they don't follow rules. Julie reminded us of her moto "Drive 25, keep kids alive."
iv. The Safe Routes Committee that works with city could use more members. Some of these issues will be in PTO newsletter.
v. There has been no police presence.
vi. There is still a need for morning door openers.
c. K/1 Grade Level Social 9-7 — Chad is usually here to run games; Dionna, Laura, Jason are the coordinators. $150 budget. Smart & Final or Costco have been used in the past for ice cream when donations were not available.
d. Back to School Night 9-10
e. Pledge Drive Kick-off 9-12
f. International Sign Up to Volunteer Day 9-16
g. 4/5 Grade Level Social 9-17 — still need 4th grade rep; potluck.
h. Dad's Club Glow Ball 9-19 — Joey Chandler and Pic Walker are coordinating.
i. 2/3 Grade Level Social 9-21
j. SummerFest Raffle tickets due 9-22
k. HeadsUp SummerFest 9-27 — Information will be coming out for district fundraiser that funds our district music programs. It is a carnival at SRHS. It is the biggest fundraiser of the year that includes all the elementary schools manning booths and each providing 60 cakes for the cake walk.

3. Community Project Updates

a. Dad's Club — Jason Throckmorton is our new Dad's Club representative due to Nat moving over the summer.
b. Tree Planters — Big thanks to Marko Lavrisha who spear headed that project. They hope to be done by Back to School night.
c. Volunteering/Immediate Openings
i. Classroom helpers need— Arnold & Robello need volunteers for Friday folders; Kathy volunteered to take Arnold; Eileen volunteered to cover Robello.
ii. Door Openers are still need. It takes 20 minutes from 8:15 - 8:35.
iii. Yard Duty
d. Grade Level Socials (Details on upcoming Ice Cream socials explained)

e. Scrip — Cyd Kesser was working out there this morning; Heather Walker is managing it this year. We ended year with too much inventory; therefore, this year scrip sales are focusing on Andy's card (they give 10% to school). All the other cards are available on-line. United who gives about $1200 to SV will be explained and encouraged at Back to School night.

f. Spirit Wear — Thanks to Heather Walker for finding new ways to improve spirit through mylocker.net. There was a coupon in the Back to School packet. There will magnets for cars and camel back water bottles available at Back to School night.

4. Acknowledgments

a. Tree project – Marko Lavrisha , Golden State Lumber and team, Nick Notti, Jarod Sparks, Chris Naeve, Bret Clima, Casey McCabe, Ilene Snyder, Gregg Tolliver, Shannon Greenwood, Meghan Greenwood, Mike Moriarty, Grant, John Tanner, Corey Lund, Jay Shipley, Nat Hunter, Joey Chandler and neighbor Jay Nelson

b. Packet Stuffers, first day of school -- Kristen Jenkens, Mariann Hajdu, Bridget Hook, Chris Carey, Diona Polito-Rubin, Sirima Pinit, Lauren French, Kathy Sweet, Lisa Symons, Lisa Lavrisha, Jennifer Spilly, Alison and Todd St. Sure, Heather Vantress, Simone Davis, Tracy Bauer, Rosina Caleca, Elise Sambrano, Cyd Keser, Liz Felner, Pavel and Anna Klepikova, Yvonne Fox, Christa Gatewood, Kim Stewart, Gwen Low, Elyse Stanger, Jen Storey, Linda Duca, Kalen Donaldson, Julie Brod, Robbie Cameron, Sunny Lee, Jay Ginwala, Jen Williard, Sherry Manis, Graham Balch, Land Wilson, Kala Shah, Marian Engelland, Ron Rames

c. Lauren French's Electrical Workers Union donated $200 to Garden Club

5. Auction Update — Cyd Kesser

a. Location has been narrowed down to two locations: Embassy Suites (more economical) and McInnis (downside is that we have to be out by 10:30 due to a city ordinance).
b. Saturday May 2nd is the date. No theme has been picked.
c. Cyd is hoping to secure some corporate sponsors and tying to get solicitations out earlier (by the end of the year) because last year many had already allotted their donations by the time we came asking.
d. Trying to secure solicitation team by October.

Rebecca Thompson motion to adjourn, Laura Kiff seconded. Meeting adjourned at 10:01am.

Next Board Meeting: Wednesday, September 10th, 2014 in MPR.