

Minutes  
Sun Valley PTO- Board Meeting  
Wednesday, April 8, 8:30am-9:30am

Board members in attendance: Jason Throckmorton, Cyd Kesser, Lauren French, Rebecca Thompson, Kristen Roath, Meghan Greenwood, Diona Polito-Rubin, Yvonne Fox, Elisa Sambrano

President Meghan Greenwood called the meeting to order at 8:41am.

1. PTO General Business
  - a. Welcome/Introductions
  - b. Approval of Minutes from last board meeting (dated 3-25-15)
    - i. Rebecca Thompson moved to approve minutes; Jason Throckmorton seconded. Minutes were unanimously approved.
  - c. Principal's Report
  - d. Treasury Report
    - i. balance: \$254,428.35
      1. balance does not reflect salaries to be paid to enrichment teachers (art, music K-2, PE, literacy coach)
    - ii. Money is still coming in from pledge monthly.
    - iii. There are a few outstanding checks
    - iv. Emails will be sent to teacher regarding classroom budgets
  - e. Auction Report
    - i. donations still need - big ticket items; PR piece is going well but we need to get word of mouth going more; maybe a few room parents can send out personal emails.
    - ii. Make sure you buy your tickets; be the example; be the cheerleader for the auction
    - iii. We need a few more Sun Vally hosts for "theme" parties for the online auction (we have 5 parties but more would be great!!)
    - iv. Donations are going great but there is a lag in the acquisition of said donations
    - v. Donors can fill out form directly on bidding for good and not have to provide the hard copy

- vi. We need **new** big ticket items; the previous big tickets are being followed up on
- vii. Cyd and group are getting together after the break to decide what items to reserve for the party auction
- viii. Teachers times are all collected
- ix. classroom projects are in the works
- x. the tickets purchase price is not deductible for tax purposes
- xi. Saturday, May 2nd - party planning, decor items, napkin rings, etc - toilet paper rolls
- xii. set-up is on Friday from 2-4:30p; Chad & Jackson are being hired for after school to help cover childcare for adults helping with set-up
- xiii. Dad's club sent out sign-up genius for set-up, clean-up, day-of liaison, and tiki structure making
- xiv. Shannon is coming to hula-hoop
- xv. worked out 12 people for shifts; Yvonne's people are doing check-in, liquor, paddle distributing; Meghan will help with auction calling
- xvi. greater giving process the payments we need to make sure that we paid full access
- xvii. Fund-a-Need — projector for the MPR; AV system (entertainment and sound) has been proposed

## 2. PTO/SVS News and Events

- a. Outdoor Ed/Walker Creek this week
- b. No School Spring Break next week
- c. Auction Donation Deadline 4-17
- d. General PTO Meeting 4-22 — in the morning
- e. Gayle Day 4-22 — looking for someone to coordinate Gayle Day; flower collected; band-aid, \$1
- f. Staff Luncheon K and K/1 4-24
- g. Online Auction 4-27 through 5-3
- h. 4<sup>th</sup> Grade Concert 5-7

- i. Lauren will find someone to get flowers for Cathy Lenz
      - 1. \$20 reimbursable
  - i. Auction Luau 5-8
- 3. Communications
  - a. Any correspondence for grade levels?
    - i. Auction word of mouth
  - b. Any requests for newsletter this week or next?
    - i. Reminder to drive safe, obey traffic laws
    - ii. Kathryn Keown's morning proposal went home last week
      - 1. The Rec department will not look at coordinating if there is no interest ; Meghan will add a blurb in the newsletter
      - 2. there was a suggestion for not every day, or drop in
- 4. Community Project Updates
  - a. Safe Routes recap (coffee with the principal last week) - a dozen came; flyer that was helpful
  - b. Dad's Club report - Spaghetti Night was \$695 net \$100 after expenses; the system worked great getting food out in timely manner
  - c. Classroom Connections update
    - i. still don't have an art consultant but have not gotten guidelines from Cathy & Chris
  - d. Teacher appreciation week- need volunteer (May 18-22)
    - i. few suggestions of people that might be helpful
    - ii. Room parent reminds class to bring flowers and coordinate binder notes
- 5. By Laws Draft (see attached)
  - a. the vote is going to happen on April 22nd
- 6. Upcoming Meetings
  - a. Tech Parent Ed Night- lead - Cyber Incivility And Our Children: How Do Cyber Bullies Operate? (still need date)

- i. plan to book it for the fall since we have two possible speakers/educators
- b. April 21 Budget Committee Meets
- c. April 22 General Meeting. Slated for discussion:
  - i. Vote on by-law changes
  - ii. Accept nominations for next year
  - iii. SIP Survey preview
- d. May 6 Board Meeting
- e. May 20 Board Meeting (a.m.) and Open House (p.m.)
- f. May 27 General Meeting - vote on slate (morning or evening?)
- g. May 28 Volunteer Tea, Falkirk, 6:30 p.m.
- h. June 3 Board Meeting - preview budget for next year
- i. Discussion regarding creating a Tech Board member to oversee auditing technology needs and seeing to filling in the gaps in our needs assessment

7. Acknowledgments

Rebecca Thompson motion to adjourn, Diona Polito-Rubin seconded.

Meeting adjourned at 10:04am.