

Sun Valley PTO- Board Meeting
Wednesday, October 8, 8:30am-9:30am

Board Members present: Jennifer Spilly, Meghan Greenwood, Elise Sambrano, Barbara Ayoubpour, Kristen Roath, Cyd Kesser, Lauren French, Julie Harris, Yvonne Fox, Kathy Sweet

Others in attendance: Jennifer Sellers

President Meghan Greenwood called the meeting to order at 8:37am

1. PTO General Business

- a. Welcome/Introductions — Meghan Greenwood
- b. Approval of Minutes from last board meeting. Elise Sambrano moved to approve, Yvonne Fox seconded. Approved unanimously.
- c. Principal's Report — Julie Harris
 - i. Professional Development SEAL grant (Kinder-2nd) has been awarded to Sun Valley for 3 years which includes teachers getting 10 days professional development with a summer practicum that they are paid to attend; it is geared to improve literacy, working so collaboratively only helps to unify the teachers as a team; overall enhances work with students and fellowship with colleagues; it is addressing the missing continuum aged learning but common core is moving back toward trying to eliminate the rote memory elements that linger; goal is to help kids become critical thinkers; district wiped out the sub bank to ensure credentials but parents are struggling with the inconsistent sub schedule; grant also gives half time literacy coach and access to amazing literacy expert; all of this raises the rigor but with consistency
 - ii. good choice tickets going well and the hike on the hill seems to be a great motivator; really talking to 3, 4, 5 graders about clickiness especially during October which is "anti-bully" month
 - iii. we need intervention support and substitute teachers; parents with BA encouraged to apply at the district office to work at SV as sub
 - iv. get the word out that we are partners in the mission of educating our children; say what you mean but don't say it mean
 - v. please drop off at 8:15 it would help traffic at 8:30 significantly
- d. Treasurer's Report — 2 week turnaround for checks (Elise is on vacation next week); prepping for budget meeting tonight
- e. Pledge Update — Jennifer Spilly — We are at 37% as of Monday, \$92,000 pledged so far which means we are a little bit behind where we were last year but not far; last day of pledge is Halloween
- f. Technology Update — Barbara Ayoubpour — orders have been placed for the Apple TVs, Ms. Hodel trying out the TV in conjunction with the iPad; 20 Apple TVs have been order and the large screen TV; Ms. Hodel is also testing the screen with the chrome books to see if that works as well and

worth trying to make that investment go farther; teachers were trained on how to use the iPad for classroom activities; the TV also acts as a display screen

2. PTO/SVS News and Events

. Walk N Roll — good participation but we need a Walk and Roll coordinator so that Bridget can focus on Safe Routes; bus people are established and getting the reminders out; question was raised how to track to the numbers. Jen Sellers would like more information to possibly help coordinate

a. General Meeting tonight — Meghan Greenwood — Maggie & Julie are starting meeting (20 minutes); taking the questions for the meeting so that we can field them as Meghan talks; proposals will also be up in the room with price tags; the survey was a poll regarding the reserve and will be discuss tonight only as a recommendation to the budget committee, put wipe board out at pick-up for reminder

b. Book Fair October 13-17, Family Event October 16th — Please have grade level rep send out another request for signup, Kristen will talk to Tracy about signup

c. Family Restaurant Night at La Chevere October 23rd

d. Staff Appreciation Lunch hosted by 4th Grade October 24th

e. Pancakes and Halloween Fun October 25th

f. Halloween Parade October 31st — 1 - 1:25 before Kinder release

g. Dia de los Muertos November 1st — The suggestion was raised to put donation bucket out but also had someone approaching families that night to finish out the pledge drive

3. Communications - grade level reps should send sign up link for book fair

4. Community Project Updates

. Directory update. Yvonne Fox/Kalen Donaldson — finishing up the ads

a. Safe Routes: Next meeting 10-17.

b. Lunch clubs — Community Heroes cape making on Sunday at Kent Middle 2-4 p.m.

c. Amazon smile — it is similar to the United card; people can sign up to have your amazon account linked to a fundraiser page up to 5%; add the link to the newsletter; it has to be link to the treasurer pto email; Sunny is going to set it up and Elise will follow up to make sure it is linked.

d. Assemblies — Chloe & Julie coordinate the assemblies; Ane Rovetta (marine biologist and historian) just got booked to do 22 visits plus assembly for January; KidPower for appropriate touch (\$850 for a parent only assembly); does the PTO want to consider paying for one assembly a year? Will offer option at general meeting

5. Other business

. Update on refrigerator for staff room - should arrive Monday. Gayle will need assistance setting up.

a. Halloween candy buy back program — Kristen will follow-up to see how to make that work and see if James McDowell wants to come for an assembly on Monday the 27th

b. Holiday party-coordinator needed — someone needs to followup with Falkirk and Laura Kiff has volunteered to coordinate but needs another person to assist

c. Auction update — going back to B Street Community Center; luau theme, going to be a lot of work but will have BevMo liquor booth; community center has tables & chairs, have all day Saturday to set-up; narrowed down to 2 caterers

d. Reader board — Jennifer Sellers; \$150 to finish out the set we currently have; was given go ahead to order those letters

6. Acknowledgments

. Rebecca Thompson and Jason Throckmorton for all their help in getting the technology ordered

Cyd Kesser motioned to adjourn, Lauren Frech seconded. Meeting adjourned at 9:54am.

Minutes

Sun Valley PTO- Board Meeting

Wednesday, October 8, 6:30 p.m.-8:00 p.m.

Board members present: Meghan Greenwood, Ilene Snyder, Barbara Ayoubpour, Jenn Hatch, Jennifer Spilly, Elise Sambrano, Kathy Sweet, Kristen Roath

Others present: Julie Harris, Maggie Stevens, Casey Hodel, Kim Stuart, Jennifer Madden, Kearsley Higgins, Rosario Salinas, Claudia Frankel, Christine O'Neil, Bill (Aurora's dad), Jen Mennoch, Katherine Shell

Meghan Greenwood called the meeting to order at 7:03pm

1. PTO General Business
 - a. Welcome/Introductions
 - b. Specific Questions that were raised:
 - i. How are other schools using their fundraising budget?
2. Calendar of Events
 - . Walk N Roll every Wednesday
 - a. Book Fair October 13-17, Family Event October 16th including tapagami
 - b. Family Restaurant Night at La Chevere October 23rd
 - c. Staff Appreciation Lunch hosted by 4th Grade October 24th
 - d. Pancakes and Halloween Fun October 25th
 - e. Halloween Parade October 31st — 1pm
 - f. Dia de los Muertos November 1st — Rosario, possibly 3-5 but nailing time down
3. Budget FAQ
 - . How is the budget committee created and what is the budget process?
 - . 5 teacher/staff including Principal Harris & Gayle
 - i. 5 PTO members including President & Treasurer
 - ii. the formed committee meets in the spring to draft budget using historical spending and proposals
 1. the end of the year SIP survey is used to gauge the values of the parents, including budget
 2. cash-flow issue raised that the confusion between funds for this year or for next year
 3. operating budget versus saving budget (discretionary budget)
 - iii. final numbers plugged into when school begins
 - iv. budget is presented at Back to School drive
 1. concern that the budget is not presented early enough to generate questions prior to the vote at Back to School Night
 2. is there a place for budget goals to be expressed?
 - a. budget task force?

b. the end of the year survey gets lost and it isn't clear that it affects budget consideration

a. How are recommendations for reserve (carry-over) established? Through discussion of the budget committee. We did send a survey to the SV community to find at what level are they comfortable having the reserve this year, 47 responders:

*****Results of polling*****

- i. 50% (20 people), 33% (19 people), 25% (8 people)
- ii. This leaves approx \$90K to spend this year.
- iii. The budget committee will be meeting at the end of October to make decisions around spending the surplus.
- iv. PTO is liable for the salaries of those who have been contractually promised salaries
 - b. How are amendments to the budget made?
 - . spending over \$5000 are reported at the next General PTO meeting
 - i. several proposals have been submitted and are posted around the room for review
 - c. How should we spend the surplus?
 - . spent less than budgeted and expenses were less than budgeted
 - i. spanish didn't get put in the master schedule created more surplus (\$12,000)
 - ii. Should we be evaluating the enrichment from the kids (survey monkey for the kids) prospectives? Question was raised.

2. Reserve Spending Proposals

- . chrome books — all classroom computers are no longer functioning so in lieu the chrome books are a viable option but printing is not an option
- a. technology fund holding for 3-5 years to replace classroom desktops and computer labs
- b. classroom technology is behind
- . Casey Hodel discussed current tech in classrooms and what would be ideal
- i. We do not have a "tech expert" on campus. Librarian generously donates her experience but is not paid to do so. District has 6 tech people for the entire district to share.
- c. play structures would potentially need district approval
- d. classroom instructional support (one time expense), furniture, non-fiction books for class are all things teachers would like to see in their classes
- e. other capital improvements: backpack hooks, reader board, free t-shirt for kids are some of the ideas sent in by families
- f. increase classroom budget for buses (\$12,000) or for whatever each teacher felt important in his/her classroom
- g. increased assembly budget. Marian Engelland has done some research in the KidPower assembly program and would like to see if hosted by or offered by our school again.
- h. spanish enrichment program. There is money in the budget, but we were not able to find a mutually agreeable schedule with Viva Espanol. Is this a priority?
- i. instructional aide or morning/lunch supervision
- j. spanish as after school program was suggested but it is run through San Rafael

*****Brainstorm break-out session, additional ideas generated.*****

- l. subsidize the cost of busing to Parkside, as this was an unexpected expense for many families after losing Room 6 this year
- m. Invest in a higher quality lunchtime spread
- 13. Sun Valley "Dream Board" Creation (to be submitted to Budget Committee)
 - . Every person in attendance was give three stickers to place on the proposal boards.
 - a. There were 20 people participating/ 60 "votes" spread as follows:

- i. Classroom CAPEX (teacher choice) - 5
- ii. Classroom budget expansion - 2
- iii. Buses for field trips - 1
- iv. Play yard structure - 7
- v. Campus improvements - 1
- vi. Assemblies - 4
- vii. Spanish Program - 0
- viii. Additional Staff - 2
- ix. Technology fund - 21
- x. Chromebooks - 14
- xi. Subsidize Parkside Bus cost - 2
- xii. Lunch program, high quality food - 1
- 1. Other Business/Address remaining questions

Christine O'Neil motioned to adjourn, Jenn Hatch seconded. Meeting adjourned at 8:10pm.

***Next General Meeting November 13, 2014 6:30pm with childcare